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Advancing project management in the Capital City

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“A Simple Way to Look at Leadership”

For project managers to achieve greater levels of effectiveness and to advance within their organizations, they must continuously fine tune their leadership skills. The project manager relies on his or her team to perform the work, report project status, and work together to achieve the project's objectives. Therefore, we must consider the people on the team our most important resource and focus on their needs in order to ensure project success. This could define project leadership as the ability to get things done well, to achieve expectations, and to deliver the project's product through the team.

Project Leadership in a nutshell from “Human Resource Skills for The Project Manager,” by Vijay Verma has a very simple way to look at leadership.

L = Listen to your project team and stakeholders

E = Encourage the heart of the team members
(motivate them through action and empowerment)

A = Act (demonstrate your abilities, inspire the team,
walk the talk)

D = Deliver (provide what you said you would provide and
follow through on promises)

Project leaders should continuously look for ways to improve their leadership abilities. One way is to analyze their decisions by looking at what was accomplished, identify potential improvements and act on those findings. A good start would be to ask yourself these questions: “Did that really accomplish what I intended?”, “Was it clearly explained?”, “How could I have done that better?” By doing this a project leader can further refine their skills and competencies and have project teams that work together smoothly.

–Emily Jones

NEWSLETTER

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What is the *PMBOK® Guide*?

If you are a new or prospective PMI member, you may be wondering, “What exactly is the *PMBOK® Guide*?” *PMBOK® Guide* is the short name for *A Guide to the Project Management Body of Knowledge*, a 300+ page manual that is the de facto global standard for project management. Ten years ago PMI and its volunteers created the first *PMBOK® Guide*. Currently in its third edition, this manual describes processes that are “generally recognized as good practice on most projects, most of the time.” All PMI members receive a CD of the *PMBOK® Guide* as part of their new member package. Those who are studying for the PMP® exam know the *PMBOK® Guide* as one of the primary sources for exam questions.

The *PMBOK® Guide* is a general reference, not a step-by-step or “how-to” manual. The project team decides which of the processes described in the *PMBOK® Guide* are appropriate to a particular project.

Because the project management profession is constantly growing and changing, the *PMBOK® Guide* must be updated to reflect these changes. Therefore, PMI updates the *PMBOK® Guide* every four to five years. The Third Edition was published in 2004, and the next update team will start their work in second quarter 2006. See page 3 in the February 2006 issue of *PMI Today* for more about the *PMBOK® Guide*.

–Betty Corbin

From The President ...

Board of Directors

What does it mean to be an officer of the PMI Montgomery, AL Chapter Board of Directors?

Each year, a nominating committee proposes a slate of officers who are then voted on by the membership in September. The offices are: President, President-Elect, VP Communications, VP Professional Development, VP Finance, VP Programs, VP Membership, VP eBusiness, and VP Public Relations. The immediate Past President is a board member, and we also have an Advisor who is appointed by the President.

We meet once each month to address Chapter business. For example, our agenda for the January meeting included the following topics, among others:

- 2006 Budget and financial business
- Volunteer program update
- Planning for professional development seminar
- Discussion of content needed for newsletters
- Update on speakers for future programs.

Time commitments vary depending on the position. Some positions require activity each month for an hour or two. Others require activity practically every day. Others require activity every week or so. All officers are expected to attend general membership and board meetings on a regular basis.

If you are interested in a particular office, talk to that officer and then volunteer to assist in Chapter activities. It's a great way to learn, support your Chapter, and for PMPs to earn PDUs. We will focus on the different offices in future newsletters.

Allyson Pitman, PMP

President

CONGRATS!! New PMP's:

Rhonda Goines

Ron Marcelino



Welcome New Members:

Rena Hamner

Bart Ivy

Cheri Ortiz

Michele Lewis, PMP

Deborah Hutton-

Richardson, PMP

Andrea Cathy

Karen Chastonay

Deborah Flick, PMP

John Kull

Joe David McDowell, PMP

David Shonk

Have you checked out the website lately?

Have you noticed anything new?

PMI Montgomery has teamed with Logo Dogz to bring you a new selection of PMI Montgomery branded items.



Your chapter's storefront allows you easy and secure purchase for items such as Polos, T-Shirts, Jackets, and bags. The Logo Dogz website allows payment via most major credit cards and offers a variety of shipping methods.



Front to Back: Dan Randolph, Emily Jones, Charlie Hardy, Bruce Patterson, Mark Wentling, Ronnie Rolph, Marsha Beasley, Rod Heath, & Liz Fant

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Auburn University Montgomery

Upcoming Events



April 13, 2006 - PMI Montgomery Dinner Meeting

Speaker: Chuck Ross of B2T Training

Topic: "The Role of Business Analysts and Project Managers"

May 11, 2006 - PMI Montgomery Dinner Meeting

Speaker: Jim Peters of Forte Systems

Topic: "Earned Value / Balanced Score Card"

Other Upcoming Training

Visit <http://www.aum.edu/coned> for more information

Successful Project Management (Introductory Level)

April 25-27, 2006, 8:30 am to 4:30 pm
 \$499 (PMI Members), \$599 (Non Members)
 Auburn University Montgomery Library Tower

This three-day seminar provides an overview of project management concepts and principles using lecture, small group case studies and discussion. It is compliant with PMI's® *Guide to the Project Management Body of Knowledge* (PMBOK®). This course provides 21 contact hours of training that apply toward the 35 hours required to take the PMP Exam.

For information call 334-244-3057, or to register call 334-244-3804

PMP Exam Preparation Review Course

March 27-30, 2006, 1:00 pm-6:00 pm
 \$699 (PMI Members), \$799 (Non Members)
 Auburn University Montgomery Library Tower

This course is designed to equip students to pass PMI's® *Project Management Professional* certification exam. Students should bring a copy of the *PMBOK Guide Third Edition* to the course. The course provides 20 contact hours of training that apply toward the 35 hours required to take the PMP Exam.

For information call 334-244-3057. To register call 334-244-3804.

New MS Project Business Skills Course to be Offered at AUM

Setting Up Projects for Success Using MS Project 2003 is a four-hour course that gives MS Project users a chance to develop their technology skills in the context of business scenarios. This Microsoft Office Business Skills Course will provide project managers at every level with practical, hands-on exercises and facilitated group discussions on how to use Office applications to improve the quality and effectiveness of project plans. This course was developed by Bonnie Biafore, PMP, a nationally known trainer and consultant, renowned for presenting project management and personal finance topics in an entertaining and engaging way. Bonnie, an award-winning author, has also written several books including *Troubleshooting Microsoft Project 2002*. Betty Corbin, PMP, who regularly teaches MS Project and other project management courses at AUM, will be the instructor.

Setting Up Projects for Success Using MS Project 2003 will be held at the AUM TechnaCenter on Monday, May 22, 12:30 p.m. – 4:30 p.m. Fee is \$50 for PMI members, \$60 for others. PMPs receive 4 PDUs. Call 334-244-3080 to register. For more information call 244-3057 or visit www.aum.edu/coned/computertraining.

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Has your email address changed?

PMI members: Update your contact information by logging onto www.pmi.org/members

Non-members: Please send updated contact information to vpmembership@pmimontgomery.org

